



LILYDALE PRIMARY SCHOOL  
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PRINCIPAL: Andrew Weaver

Dear Parent/Guardians,

Please find below details of the Parent payment arrangements that we have put in place for 2021. When constructing this payment plan we considered the incredible impact that the COVID19 pandemic has had on our community. Many families are suffering financial hardship and therefore we intend to reduce the parent payments down from \$110 to \$72 (the details can be found on the following page.) We are also aware that some consumables have not been used in 2020 due to remote learning and this has supported the reduction in our costs. The costs we will be charging for 2021 have been thought about very carefully and will be essential for the smooth running of our school. We hope that this reduction will help support you during this difficult time and that you will talk to the School Office should you need to make arrangements to pay this amount over the year.

We are looking forward to 2021 when hopefully we will be able to move to more normal School operations. Lilydale Primary School is very proud of the quality programs that we have put in place to cater for the needs and interests of our students. On an annual basis School Council prepares a budget to provide resources for educational programs, administration, facilities development and maintenance.

The payments listed are the minimum amount considered essential to enable School Council to continue providing the high quality standards that we have come to expect at Lilydale Primary School. Parents/guardians are responsible for ensuring that their children are provided with essential education items.

Parents/guardians also have the option of providing essential education items themselves. If parents and guardians choose to provide equivalent materials, this will be done in consultation with the school, as items are required to meet the specifications provided by the school and ensures consistency that all students will have the same learning materials as other students. There will be certain items that due to their nature may only be provided by the school.

As some of our families are experiencing unexpected financial hardship, we have established the voluntary *LPS Family Support Fund* for 2021. When paying your levies you will now have the option to offer assistance to another family through the **contribution of \$30 towards the LPS Family Support Fund**. The funds will go towards paying for student's school levies/booklist in 2021 for families that are experiencing financial hardship. It is our intent to ensure that no student is disadvantaged.

#### Financial Support for Families

Lilydale Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports & Excursion funding (CSEF) available to eligible parents
- State Schools Relief support available for uniforms/footwear
- Centrepay (must have valid health care/pension card)
- Local community support
- Payment plan

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact Debbie Purcell, Business Manager, by phone 9735 1642 or email: [debbie.purcell@education.vic.gov.au](mailto:debbie.purcell@education.vic.gov.au).

For further information on the Department's Parent Payments Policy please see a one page overview attached.

Andrew Weaver  
PRINCIPAL

Kelly Dohle  
SCHOOL COUNCIL PRESIDENT

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## Fee schedule

Please find the itemised list of Essential Student Learning Items and Optional Items for your child. Lilydale Primary School also continues to welcome your voluntary contributions for 2021.

### Essential Student Learning Items

Below is a list of items and activities which are essential for your child to learn the standard curriculum. Ross Office Supplies will be taking orders and processing all supplies through their online ordering system.

Essential Education Items (attached is a booklist for your child which guides you on the everyday items that your child will use in the classroom)	See attached
Digital Technology (Sunshine online, Mathletics, Essential Assessment)	\$ 36.50
Consumables for Art – includes paints, craft paper etc	\$ 15.00
Consumables for Science/Music/Japanese	\$ 6.00
Consumables for Classroom – includes Portfolio task materials	\$ 14.50
<b>TOTAL</b>	<b>\$ 72.00</b>

### Optional Items

Lilydale Primary School offers a range of optional items and activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child.

Optional Item	Amount
Camps and excursions as scheduled throughout 2021. The cost of these excursions will be advised throughout the year:	<i>To be advised</i>
<ul style="list-style-type: none"> <li>• Camp – Years 3&amp;4 and Years 5&amp;6</li> <li>• Grade 2 Sleepover</li> <li>• School Photographs (Years Prep-6)</li> <li>• Excursions / Incursions (Years Prep-6)</li> <li>• Life education (Years Prep-6)</li> <li>• Interschool Sport and Athletics (Years 4-6)</li> <li>• Swimming Program (Years Prep-6)</li> </ul>	
<ul style="list-style-type: none"> <li>• Grade 6 jacket/polo</li> </ul>	
<b>TOTAL</b>	<i>To be advised</i>

### Voluntary Contributions

Lilydale Primary School continues to welcome your voluntary contributions to support our school as outlined in the table below:.

Voluntary Contribution	Tax deductible?	Suggested Voluntary Contribution per family	Amount
Grounds beautification contribution (suggested amount)	No		\$ 50.00
LPS family support fund	No		\$ 30.00
		<b>TOTAL</b>	<b>\$ 80.00</b>

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

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# PARENTS PAYMENT POLICY

## ONE PAGE OVERVIEW

The following is a summary of the main principles of the Parent Payments Policy:



### FREE INSTRUCTION

- Schools provide students with free instruction to fulfil the standard curriculum requirements as outlined in the Victorian Curriculum F-10, VCE and VCAL.



### PARENT PAYMENT REQUESTS

- Schools do not ask parents to pay for school operating costs (e.g. utility costs) or general and unspecified charges.
- Schools request payments from parents under three categories:

#### Essential Student Learning Items

- Items and activities which the school deems essential for student learning.
- Parents may choose to purchase essential items through the school or provide their own.

#### Optional Items

- Items and activities that enhance or broaden the schooling experience of students and are offered in addition to the standard curriculum.
- These are provided to students on a user-pays basis.

#### Voluntary Contributions

- Voluntary contributions support the school to continue to be the best local school for all students and can be for general or specific purpose.
- Students will not be disadvantaged in any way if parents do not make a contribution.



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools obtain school council approval for their parent payment arrangements and upload their arrangements on their school's public website for transparency.

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