

Video Conferencing Protocols

Check your background

It is important that your background is clutter free and not too distracting to the other people who will see this in your call. Check that what is in your background is appropriate for other people to see during your call.

Be on time

This should be standard with any meeting, video or otherwise. However, when you're connecting in to a video conference, it's especially important. Set an alarm on your phone if that helps

Ensure your technology Works Correctly

You don't want to have to delay a meeting with others because your video conferencing system isn't working properly. You can go to <https://www.webex.com/test-meeting.html> to try out a meeting and make sure your microphone, speakers and camera are all working. This will make sure everything runs smoothly during the real thing.

Wear appropriate clothing

While it might be tempting to work in your favourite pyjamas all day, please ensure that you are wearing professional attire to any video conferences you're attending. Choose something that would be appropriate if the meeting were face-to-face, rather than virtual. For students, this could be the equivalent of what you might wear to school on a free dress day.

Frame the camera correctly

When you're on video, make sure you frame your camera in a way that feels natural and allows you to look at the camera. Sit at eye level to the lens, and try to position yourself so that it shows midsection up. Placing it too high leaves other participants staring down at you like a bad TV show. Putting a camera too low can lead to unflattering and awkward angles.

Mute yourself when not speaking

Even though you may not be speaking and think you're being quiet, most microphones can pick up minor background noises, like coughs, sneezes, or typing. These sounds can easily distract other video conferencing participants. On WebEx, it's as simple as a click of a microphone button to mute yourself and then click again to unmute.

Have the right light

Poor lighting conditions have an enormous effect on the video quality that you send. You'll want to make sure that there is enough light in the room you're in so that your video isn't grainy and unwatchable.

Look at the camera

A common mistake is looking at the video feed instead of the camera when speaking to a remote participant. While it may seem like the right thing to do, it actually makes it appear as if you're looking off and not paying attention. Looking into the camera lens is the equivalent of looking into the person's eyes, so practice this as you use video conferencing.

Pay Attention

It is important to show respect to others participating in a video conference call, just as you would show respect to others in a classroom and at school.

Flexibuzz App

Remember to stay up to date with everything that is happening at our school by downloading the Flexibuzz App and connecting to our school. This is a vital tool in communication between home and school. Download the App today!

TERM DATES 2020

- **Term 1:** 30th January to 27th March
- **Term 2:** 14th April to 26th June
- **Term 3:** 13th July to 18th September
- **Term 4:** 5th October to 18th December

Curriculum Days for 2020

- **28th and 29th January** students start on **Thursday 30th January**
- **Friday 6th March,**
- **Friday 14th August**
- **Monday 2nd November**

Contact Us

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*Proud of our Past.
 Educating for the Future*

Lilydale Primary School's The Lilydale Legend

*Proud of
 our Past
 Educating
 for the
 Future*

Friday 24th April

Issue 123

Thank you for all the parents who have provided us with feedback regarding the online remote learning program. It has been great to see the students engaging in their learning and working on their own individual learning goals. Thanks to everyone who has spent time and effort to connect their child to ensure that they can continue with their learning journey

Chaplain's Corner

Please see inside for a message from Michael, our School Chaplain. Michael is working very hard to engage with students who need some support at this difficult time. Please contact Michael or myself if you are concerned about the welfare of your child so that we can work out what we can do to support them during this strange time.

Learning from now on

Just a reminder that the teachers have a responsibility to help your child improve in their learning. If you child is finding something difficult then please ask them to talk to the teacher. These are not situations you should try and solve yourself, you will have very many other worries and concerns and we do not want to add to the burden you are already carrying. So please take it easy and let us know if there is anything we can do to help

Feedback

Thank you all those who have provided us with feedback as to how their child is going learning remotely. Please keep this feedback coming as it will allow us to tweak the program to ensure the best possible outcomes for your child

School Devices

Please let us know if you need a school device at any time so that your child can connect in with their class throughout this Term.

Grade 6 to Grade 7 Transition Date Changes

A summary of changes to key dates is as follows:

- **Friday 29 May** (previously Wednesday 15 May) - date that parents/carers are required to return their Application for Year 7 Placement 2021 form

Wednesday 19 August (previously Wednesday 5 August) - Primary schools will notify families of their child's Year 7 placement offer

NBN Education Package

NBN Co announced that they would be waiving access fees for internet service providers (ISPs) to enable the ISPs to provide families with internet access at significantly reduced or no cost.

The families need to meet certain criteria, including:

- they reside in an NBN serviced area
- they do not have an existing NBN service
- they have school aged children living at the residence
- they are in receipt of a Job Seeker Allowance or Family Tax Benefit

Advantages of the NBN Education Package

Having the NBN service will provide WiFi internet access to all students in the household. This is a considerable advantage over a dongle that needs to be assigned to individual students. Even though the dongle may be used for multiple students, the service will degrade considerably if this is done.

Accessing the Education Package

To date there have been two ISPs who have established this service for families in receipt of the Job Seeker Allowance or Family Tax benefit.

These providers are:

Superloop - <https://www.superloop.com/education/>. This service can only be accessed by the family.

Aussie Broadband - <https://www.aussiebroadband.com.au/>. This service requires a school to register interest before families can access. Schools should ensure they maintain compliance with the [Privacy Policy](#) and not provide sensitive information to any vendor.

It is expected that other ISPs will offer similar packages over the coming weeks.

Any Associated Costs

If there are any charges for the education service, they are expected to be considerably lower than normal internet access packages.

Stay Safe, Stay Well, and Stay In Touch

Andrew



Photos and Results from Term 1 Interschool Sport



Results from Summer Sport:
 Basketball Girls – Victoria Road
 Basketball Boys – Oxley
 Rugby League Tag – Billa-nook
 Cricket – Oxley
 T-Ball – Chirnside Park
 Hot Shots Tennis – Lilydale
 A big congratulations to our Hot Shots Tennis Team. They were the District Champions.

Remote learning Timetable for Week 3

	Monday	Tuesday	Wednesday	Thursday	Friday
9.00 - 9.30	Staff Morning Briefing				
9.30 - 10.00	1/2 Literacy 9.30 - 10.00 (building up to 10.30)				
10.00 - 10.30	Prep Literacy 9.40am - 10.30				
10.30 - 11.00	3/4 literacy 9.30 -10.30				
11.00 - 11.30	RECESS				
11.30 - 12.00	1/2 Maths 11.30 - 12.00 (building up to 12.30)				
12.00 - 12.30	3/4 Maths 11:30-12:30				
12.30 - 1.00	56 Literacy 12.00 - 1.00				
1.00 - 1.30	12.30 - 1.15 Prep Maths				
1.30 - 2.15	LUNCH				
2.15 - 2.45	LUNCH- Lego Club				
2.45 - 3.15	56 Numeracy 2:15-3:15	56 Numeracy 2:15-3:15	56 Numeracy 2:15-3:15	56 Numeracy 2:15-3:15	56 Numeracy 2:15 -3:00
3.15 - 3.30	Assembly 3pm-3pm				
3.45 - 4.15	Leadership Meeting 3.45 - 4.45	Staff Meeting 3.45 - 4.45	3/4 team meet- ing 3.45 - 4.45	P-2 Team Meeting 3.45 - 4.45	56 Team Meet- ing
4.15 - 4.45					

This is the Remote Learning timetable for Week 3. The teachers have tried to ensure that there is some spreading out of times to cater for your home internet and supervision issues. This timetable will continue to evolve over the weeks as we try to ensure that this is working as efficiently as possible. Thanks to the staff for organising this

Thanks to Emily, Toni, Hayley, Deb, Cath, Tony, Ryan and Tania who have been the onsite team this week. We have faced a few challenges together but hopefully we have set things up to be successful

**Virtual Lego Club
Tuesday at 1.30pm
Get you Lego together
and come and see
what we can make**

**Virtual Assembly
3pm
Friday**

To the Lilydale Primary School community,

I hope everyone is going well and keeping safe during this difficult time. As we navigate the web of new temporary laws and regulations coming from our governments, education department and policy makers and would like to encourage you all to keep trying your best. Don't forget, however, to look after yourself as well, as self-care will be one of the most important ways of getting through this pandemic. Go and do something fun like watch your favourite movie, play a game, dance to some music, call a friend/family member or play with the dog. As people we value family and friend relationships and the impact of the coronavirus has caught many of us by surprise and is causing varying levels of unpleasant stress.

For the students, I would like to encourage you to try your hardest with what you are doing. As a university student myself finishing the last handful of units in his degree I know what it's like to have to do school work from home and that makes it hard to talk to teachers. On top of that sometimes the computer, tablet or internet crashes and you can't get onto WebEx or hear the teacher properly. You might find you are getting frustrated with your brothers and sisters, Mum and Dad or your teachers but please remember to try and be patient and respectful to them as they might be finding it hard too. Parents, whether you're working or at home, thank you for encouraging your children as you face the new challenges together and for the teachers, thank you for putting in the countless emergency hours needed to adapt your classes to an internet format at such short notice and thank you for all the unseen work that goes into your classes to support students. Keep doing the best you can as it's all you can do.

My days are continuing as Chaplain at Lilydale Primary School during this period of time (hooray!) and I am still available if you feel your child might be struggling and needs someone to talk to. My official days are Tuesday all day and Friday AM, so please let your child's teacher, myself or Andrew Weaver know and we will try to work out a time to meet (via WebEx). My email if you need it is hancock.michael.j@edumail.vic.gov.au and will endeavour to check this daily and respond as soon as possible.

Keep your head up high and let's get through to the other side together. This time will pass.
Thanks,
Michael

Chaplain's Corner

