# C:\Users\08490711\Documents\Logo\LPS Logo Blue.jpg**Lilydale Primary School NO. 876**

## 63 Castella Street Lilydale 3140

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**PRINCIPAL: Andrew Weaver**

October 2023

Dear Parents/Guardians,

Lilydale Primary School is looking forward to another great year of teaching and learning and would like to advise you of Lilydale Primary School’s voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that’s through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Your continued help and support has allowed us to ensure each student has the resources needed to fully access the curriculum, We have been able to develop the range of programs that we offer at our school and ensure that the grounds and facilities are well maintained. The voluntary Family Support Fund has also allowed us to help families during difficult times or times of crisis. I hope that you will continue to support our school and our students through your voluntary contributions.

For further information on the Department’s Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Andrew Weaver Kelly Dohle

PRINCIPAL SCHOOL COUNCIL PRESIDENT

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| **Curriculum Contributions** - items and activities that students use, or participate in, to access the Curriculum | **Amount** |
| Classroom consumables, materials & equipment   * English, Maths, LOTE, Music - including printing & photocopying of worksheets and learning materials * Art – specialised paper, dyes, inks, paint, crayons, canvas, glitter, coloured paper, pastels, felting wool, etc * Digital technology – Assists with purchase, upgrades and upkeep of hardware, software, digital learning devices i.e. ipads, netbooks & computers plus Online subscriptions * STEM activities – Science, Technology, Engineering &   Mathematics activities | $220.00 |
| Other Contributions - for non-curriculum items and activities | **Amount** |
| First Aid (per student) | $ 5.00 |
| School grounds maintenance and improvements (suggested amt per family) | $ 50.00 |
| LPS family support fund (suggested amount per family) | $ 10.00 |
| Total Amount | **$285.00** |

**Educational items for students to own**

Please find attached a list of items that the school recommends you to purchase for each individual student. Items can be purchased from **Ross Office Supplies** for your child to individually own and use.

**Extra-Curricular Items and Activities**

Lilydale Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the

Curriculum. These are provided on a user-pays basis. Details of these items and activities will be provided to students and families throughout the year.

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| **Extra-Curricular Items and Activities** | **Amount** |
| Camps – Years 3-6 (to be scheduled) | TBA |
| Incursions/Excursions – on or offsite (all year levels) | TBA |
| Swimming program (all year levels) | TBA |
| Grade 6 Graduation | TBA |

### **Financial Support for Families**

Lilydale Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

* the Camps, Sports and Excursions Fund
* State Schools Relief (SSR) available for uniforms/footwear
* Centrepay (must have valid heath care/pension card)
* Local community support
* Payment planning including costs spread over the year.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Debbie Purcell (Business Manager) on 03 9735 1642 | Email: debbie.purcell@education.vic.gov.au

### **Payment methods**

### Payments can be made directly to Ross Office Supplies when ordering online or if purchasing outside of booklist provider curriculum contributions and other contributions can be made via Bpay or Eftpos to the school.

**Refunds**

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis.

Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department’s Parent Payment Policy and Guidance, Financial Help Policy and any other relevant information.

**parent PAYMENTS policy**

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| A black and white image of a person's face  Description automatically generated with low confidence | FREE INSTRUCTION   * Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL. * Schools may invite parents to make a financial contribution to support the school. |

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| Icon  Description automatically generated | PARENT PAYMENT REQUESTS  Schools can request contributions from parents under three categories:   |  |  |  | | --- | --- | --- | | Curriculum Contributions  Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum. | Other  Contributions  Voluntary financial contributions for non-curriculum items and activities that relate to the school’s functions and objectives. | Extra-Curricular Items and Activities  Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis. |  * Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices). |

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| A picture containing clipart  Description automatically generated | | FINANCIAL HELP FOR FAMILIES   * Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn’t miss out. * Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements. |
| Icon  Description automatically generated | SCHOOL PROCESSES   * Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency. | |